



**C. PRESENTATIONS/DELEGATIONS**

**1. Safe Schools – Sherri Skerratt**

**Moved:** Trustee Tempel  
**Seconded:** Trustee Nelson

Sherri Skerratt presented information on the implementation of the Safe and Caring Schools Policy that was approved by the Board of Education on February 1, 2013. The presentation described the model – universal, targeted and intensive and included an overview of each.

THAT the Board receive the presentation on Safe Schools by Sherri Skerratt for information.

**CARRIED**

**D. CHAIR REPORT**

**E. DEFERRED ITEMS**

**F. TRUSTEE MOTIONS**

**Moved:** Trustee Nelson  
**Seconded:** Trustee Clarkson

THAT the Board respond to the article in the Maple News titled “CUPE bristles” and clarify the details of the remuneration policy so that the public is informed of the policy about how decisions on annual remuneration are made.

**CARRIED**

**G. CHIEF EXECUTIVE OFFICER’S REPORT**

**1. Decision Items**

- a) Superintendent of Schools  
2014-2015 District School Calendar

**Moved:** Trustee Tempel  
**Seconded:** Trustee Carr

The Acting Superintendent reported that for the past three years School District No. 42 has implemented a District-wide School Calendar. The Regulation enacted in Spring 2012, established new legislative framework that eliminates a Ministry standardized school calendar and set the requirements for a Board-established school calendar beginning the 2013-2014 school year. The Regulation sets a minimum number of hours of instruction that Boards must offer to students during the school year. As well, there are different calendar information requirements for bricks-and-mortar and distributed learning schools.

The Acting Superintendent explained that the proposed draft 2014-2015 school calendars would be shared with the public for feedback before being presented to the Board in March for approval.

THAT the Board of Education approve the attached proposed draft school calendars to be shared with the public in order to receive public feedback.

**CARRIED**

- b) Deputy Superintendent
- c) Secretary Treasurer

i. Budget Process

**Moved:** Trustee R...

**Seconded:** Trustee C...

12, 2  
32, 3

The Secretary Treasurer reported that the School District is estimating that it will be facing a budget funding shortfall for 2015 and that in accordance with the School Act, school districts in the province must approve a budget for submission to the Ministry of Education by June 30, 2014.

The Secretary Treasurer presented the proposed 2014/2015 Preliminary Budget Process Timeline.

THAT the Board approve the proposed 2014/2015 Preliminary Budget Process Timeline.

**CARRIED**

1. Information

- a) Superintendent of Schools
- b) Deputy Superintendent
- c) Secretary Treasurer

i. Enrolment Projections

**Moved:** Trustee R...

**Seconded:** Trustee C...

The Secretary Treasurer reported that every year, the Ministry of Education requests that school districts provide a three year enrolment projection for the purpose of projecting operating grant requirements. It was explained that the calculations were calculated using enrolment projections from the Baragar system three years ago. The transition rates and local knowledge of recent and historical enrolment trends.

THAT the Board receive the Secretary Treasurer's report on Enrolment Projections for information.

**CARRIED**

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I. COMMITTEE BUSINESS

1. Committees of the Whole

a) Finance

i. Financial Statements – Quarter Ended December 31, 2013

**Moved:** Trustee Rempel  
**Seconded:** Trustee Clarkson

At the recommendation of the Finance Committee of the Whole, the Secretary Treasurer presented the Financial Statement Quarter Ended December 31, 2013 to the Board for approval and answered questions from trustees regarding reasons for variances presented in the statements.

THAT the Board approve the financial statements for the quarter ended December 31, 2013  
**CARRIED**

b) Budget

i. 2013/2014 Amended Annual Budget Bylaw

At the recommendation of the Budget Committee of the Whole, the Secretary Treasurer presented the Amended Annual Budget Bylaw for 2013/2014 to the Board for approval. It was reported that the budget included budgets for operating fund, special purpose funds and the capital fund.

It was further reported that over \$0.38 deficit is projected. This annual deficit, which is permitted under the Accounting Practices of the Ministry of Education, is due to amortization expense exceeding the amortization of the operating and special purpose funds. The deficit of \$0.80 million) offset by an estimated surplus for the year of \$0.42 million.

The Secretary Treasurer explained that this unrestricted surplus could potentially be used to assist in the offsetting of future projected shortfalls.

**Moved:** Trustee Rempel  
**Seconded:** Trustee Nelson

THAT the Board approve the transfer of \$315,000 from the Operating Fund to Local Capital Lease payments due in 2013/2014. to be used for

**Moved:** Trustee Rempel  
**Seconded:** Trustee Carr

THAT the Board approve the transfer of any unrestricted surplus for 2013/2014 (currently \$0.42 million) to Local Capital Lease payments to assist in offsetting of future projected funding shortfalls.

**CARRIED.**

**Moved:** Trustee Marshall  
**Seconded:** Trustee Clarkson

THAT the Amended Budget Bylaw of the Board for the fiscal year 2013/2014 be given three (3) readings at this meeting. (vote must be unanimous).

**CARRIED.**

THAT the Board of Education of School District No. 42 (Maple Ridge-Pitt Meadows) 2013/2014 Amended Annual Budget Bylaw be:

Read a first time on the 12<sup>th</sup> day of February, 2014;

Read a second time on the 12<sup>th</sup> day of February, 2014;

Read a third time, passed and adopted on the 12<sup>th</sup> day of February, 2014

**CARRIED**

## **2. Committee & Advisory Committee Reports**

- a) Aboriginal Education
- b) Board Policy Development
- c) District Student Advisory
- d) Education
- e) French Immersion Advisory
- f) Inclusive Education

## **J. QUESTION PERIOD**

A question was posed re: the proposed draft school calendar and CUPE employees. The Board Chair clarified that budget changes will be considered during the budget process for the upcoming year.

## **K. TRUSTEE REPORTS**

### **School Trustees' Association**

Trustee Clarkson explained that motions for the upcoming Annual General Meeting will be discussed at the Board School Trustees' Association Fraser Valley Meeting.

### **District Parent Advisory Council**

It was reported that the meeting was well attended, each school presented reports and Judy Dueck gave a presentation on emergency preparedness.

### **Artist in Residence Program**

Trustee Clarkson reported that the next Artist in Residence had been chosen.

### **Social Planning Advisory**

The Board Chair reported that funding for the safe house was at risk of being lost and is a great resource for children at risk in the community.

### **Tu Chi Foundation**

Trustee Rempel reported that applications are due at the end of the month.

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