PUBLIC MEETING
OF THE BOARD OF EDUCATION

Wednesday, June 11, 2014
6:00 p.m.

District Education Office
22225 Brown Avenue
Boardroom

A G E N D A

"Don't judge each day by the harvest you reap but by the seeds that you plant" –

Robert Louis Stevenson

A – OPENING PROCEDURES

1. Call to Order
2. Correspondence — ITEM 1

   i. SD No. 20 (Kootenay-Columbia)
   ii. Denise Harper, Chair, SD No. 73 (Kamloops/Thompson)
   iii. Carmen Ranta, Chair, SD No. 74 (Gold Trail)

3. Ordering of Agenda
4. Invitation for Public Input to matters on the Agenda

B – CONFIRMATION OF MINUTES

1. May 28, 2014 — ITEM 2

C – PRESENTATIONS

1. Community and District Literacy Plan — ITEM 3

D – DELEGATIONS

E – CHAIR REPORT

F – DEFERRED ITEMS

G – TRUSTEE MOTIONS

H – CHIEF EXECUTIVE OFFICER'S REPORT

1. <u>Decision Items</u>

   a) Superintendent of Schools
   b) Deputy Superintendent
   c) Secretary Treasurer

      i. 2014-2015 Board of Education Regular Public Board Meetings — ITEM 4

ITEM 1

To: Board of Education

From Board Chairperson
Mike Murray

Re: **OPENING PROCEDURES**

Date: June 11, 2014
(Public Board Meeting)

Information/Decision

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1. CALL TO ORDER

2. CORRESPONDENCE (Information Item)

i. SD No. 20 (Kootenay-Columbia)
ii. Denise Harper, Chair, SD No. 73 (Kamloops/Thompson)
iii. Carmen Ranta, Chair, SD No. 74 (Gold Trail)

RECOMMENDATION

THAT the Board receive all correspondence for information.

3. ORDERING OF AGENDA (Decision Item)

RECOMMENDATION:

THAT the Agenda be ordered as circulated.

4. INVITATION FOR PUBLIC INPUT TO MATTERS ON THE AGENDA

Attachments

Darrel Ganzert
Board of Education

Andrew vidoff
Kootenay lumbia Teachers' Union

Roger Smith
CUPE Local 1285

Lisa Stewart
SD20 DPAC

cc: Trustees
All BC Boards of Education
Katrine Conroy, MLA

June 4, 2014

The Honourable Peter Fassbender
Minister of Education
PO Box 9045 Stn Prov Govt
Victoria, BC V8W 9E2

Dear Minister Fassbender:

Re: Cost Sharing of Capital Projects

I write on behalf of the Board of Education (Kamloops/Thompson) School District #73, to express our concern regarding statements made by Deputy Minister Rob Wood in a letter to Superintendents dated April 2, 2014. I am aware we are not the first board to write to you regarding this letter however we feel it necessary to add our voice to those of other boards in the province and to explain where monies considered by your staff to be surplus are in fact designated.

We are informed by Ministry staff that Kamloops/Thompson has $16 million in potential surplus funds for this purpose. If indeed we were in such an enviable position we can assure you there are many projects in desperate need of attention that would quickly reduce that amount zero.

It has taken our district eight years to accumulate a small operating surplus of $5,323,770 of which $1,200,000 is earmarked to balance next year's budget; $1,626,828 relates to school supply budgets; and, $553,271 relates to First Nations operating reserve; which only leaves $1.8 million operating reserve on a $126 million budget.

Of the $7,044,759 in local capital reserve, the district has $2.0 million committed to local capital initiatives and a $1.1 million contribution to the NorKam Trades School, leaving $4.0

In reality, of the $16 million of potential surplus, SD73 has less than $7 million in actual unencumbered reserves and if our district was required to contribute this balance as cost sharing of a capital project, we would completely utilize all available funds leaving no ability to cover potential operating deficits.

In conclusion, Kamloops/Thompson district administration, staff and trustee remain committed to providing the best possible education for the students who attend our schools. Every effort is made to maximize programs and services to students, make operational efficiencies as far from the classroom as possible and to exercise fiscal prudence in all decisions. The Board has enormous respect for all senior administration and the tremendous work they do under difficult circumstances. We ask that you give careful consideration to the concerns expressed by school trustees throughout the province and rescind what will be a very damaging policy.

Sincerely,

Denise Harper, Chair
Board of Education

DH:eb
cc: M. de Jong, Chair, Treasury Board
Board of Education
T. Sullivan, Superintendent
K. Stretch, Secretary-Treasurer

It is our understanding that the Ministry of Transportation and Infrastructure is considering a similar change in other communities across the province. If this is correct, we encourage you to include consultation with the local Board of Education as part of your process.

We would be pleased to meet with you to discuss this matter further.

Yours truly,

[redacted]

[redacted]

[redacted]

ITEM 2

To: Board of Education

From: Chairperson
Mike Murray

Re: **CONFIRMATION OF MINUTES**

Date: June 11, 2014
(Public Board Meeting)

Decision

RECOMMENDATION:

THAT the Minutes of the May 28, 2014 Public Board Meeting be approved as circulated.

Attachment

C.

1. Correspondence from Patti Bacchus, Chair, SD No. 39 (Vancouver)

Moved: Trustee Clarkson
Seconded: Trustee Carr

The Secretary Treasurer advised the Board that according to Board Policy 2400 – Board Meeting Proceedings, unless otherwise determined by two-thirds majority vote, labour matters dealing with collective bargaining matters should be discussed in Closed Board Meetings.

THAT the Board consider at this public meeting writing a letter to the Ministry of Education requesting that a mediator be appointed to resolve the current teacher dispute and to establish a new bargaining process.
DEFEATED

G. CHIEF EXECUTIVE OFFICER'S REPORT

1. Decision Items

    a) Superintendent of Schools
    b) Deputy Superintendent
    c) Secretary Treasurer

        i. 2014-15 Preliminary Budget Bylaw

Questions were asked on rental contracts and the user fee for transportation.

THAT the Board approve the financial reports for the quarter ended March 31, 2014.
CARRIED

b) Budget

2. Committee & Advisory Committee Reports

a) Aboriginal Education
b) Board Policy Development

i. Policy 2400: School Board Meeting Proceedings

Moved: Trustee Rempel
Seconded: Trustee Marshall

The Secretary Treasurer presented Draft Policy 2400: School Board Meeting Proceedings.

Discussion ensued on Trustee Motions and the notice of motions. The Secretary Treasurer explained that best practice is to include all trustee motions as part of the agenda package as this will allow for sufficient time to consider implications of the proposed wTJ0 T9[TJ-0.001 Tc3[(t)-3(im)-6(e)8(t) Tw6(e)3(d)8(wTJ0 T 0.)l3aTd[(4t)-3(im

J. TRUSTEE REPORTS

Maple Ridge-Pitt Meadows Arts Council
It was reported that there will be a Tea Garden fundraiser at the Act on June 1, 2014.

Ridge Meadows Education Foundation
Trustee Rempel reported that there will be a hot dog fundraiser on June 7th at Mark's Work Wearhouse.

Social Planning Advisory
The draft document on the Housing Action Plan was discussed at the last meeting.

Tzu Chi Foundation
The last distribution of funding is currently underway.

Good News Items

To: Board of Education

From: Chairperson
Mike Murray

Re: **PRESENTATION – COMMUNITY AND DISTRICT LITERACY PLAN**

Date: June 11, 2014
(Public Board Meeting)

Information

RECOMMENDATION:

THAT the Board receive the presentation by Bruce Grady and Jesse Hill, Co-Chairs of the Community Literacy Committee.

Attachment

COMMUNITY AND DISTRICT LITERACY PLAN

June 2014

Bringing Literacy to Life

TABLE OF CONTENTS

MESSAGE FROM THE COMMITTEE CHAIRS_____1
EXECUTIVE SUMMARY _____3

MESSAGE FROM THE COMMITTEE CHAIRS

Over the past ten years, the CLC has grown significantly and has been working to improve the lives of local residents with low literacy skills. In most cases, these individuals face multiple challenges, barriers that keep them from fully participating in our community.

As individuals become more literate, they become more confident, more employable, and they and their families will make healthier life choices. They often become active in the community and contribute their skills and talents; thus improving the quality of life for all members of the community.

Over the last number of years consistent funding, from the Ministry of Education through Decoda Literacy Solutions, has allowed for a centralized, coordinated focus on literacy support and professional development, easing distribution of funding, allowing for cohesive tracking and accountability, and opening up opportunities for province-wide and regional funding matches.

In the past, Decoda regularly received $2.5 million in annual funding (via the Provincial government), which allowed for sustainability, continuation, and the ability to build on current work and current resources to provide ongoing and innovative community literacy momMma¾ɹʊ llc

funding for next year will probably not meet the needs of our existing programs. We, like many groups provincially, look at the future of the Community Literacy Committee with great uncertainty. We would much rather spend our time and energy on building and maintaining our collaborative partnerships and existing literacy programs that meet the needs of our local community than spend time and energy on looking and applying for grants (in an ever diminishing market).

In this day and age literacy is a basic human right, one where the provincial government needs to step up to the plate and make a commitment to reasonable and sustainable funding.

Yours respectfully,

Bruce Grady
Co-Chair CLC

Jesse Hill
Co-Chair CLC

MAPLE RIDGE PITT MEADOWS KATZIE COMMUNITY LITERACY COMMITTEE (CLC)

The Literacy Committee

Our Literacy Committee includes a:

- Community Planning Table (members and partners)
- Steering Committee (Co-Chairs and LOWs)
- Work Groups (partner groups or volunteers working on specific tasks)

The Community Planning table sets the overall priorities and vision for the Literacy Committee. The Steering Committee further defines how these priorities will be achieved with concrete action plans. The work groups are either: groups of partners working together towards shared goals; or, active volunteers supported by LOWs to do specific tasks.

TRENDS IN OUR COMMUNITY

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The following trends impact on the work we are doing:

Positive:

- Increased awareness of importance of literacy;
- Increase in literacy activities and events;
- Broader understanding of literacy;
- Increase in number of learners accessing literacy services in community;
- Increase in collaborative and partnership opportunities; and,
- Agencies and CLC looking for creative ideas to make things happen.

Negative:

- Decrease in literacy program / service funding;
- Limited funding for collaboration / administration of literacy; Ongoing funding constraints make it hard for non-profits to find time / money to partner on literacy activities;
- Continual struggle to engage learners in literacy activities;
- Decreasing funds available for

GUIDING QUESTION #3C

What makes collaboration work well?

WORKING WELL TOGETHER

In January 2014 the CLC asked partner groups to reflect on collaborative / partnership efforts. Here are the responses we received:

What made the partnership work well?

- "A really great sharing of information."
- "Various types of communication (email / meetings); funding for projects; opportunities for input."
- "Great communication. Excellent follow through on plans. Flexibility and shared vision."
- "Excellent relationship between Coordinators. Great communication after meetings with meeting minutes and division of tasks."
- "Enjoyed working with your organization. Would be happy to do another session for service providers in the community."

How could the partnership be improved?

- "The more lead-time we receive, the better. We plan about a year out."
- "Increased representation on the Committee (Family Literacy Work Group)."
- "I think our partnership works well. No improvements needed."
- "It is very good already."

2013 GOALS AND PRIORITIES

GUIDING QUESTION #4A

What priorities, goals or objectives have you addressed this year?

In 2013 the emphasis remained on furthering the goals established in 2012, these were:

1. Identify and increase free and community based services to adult learners in Maple Ridge, Pitt Meadows, and Katzie through partnerships with service providers
2. Coordinate and cooperate with community service providers to enhance literacy levels across our community to improve quality of life
3. Create an increased community literacy profile in Maple Ridge, Pitt Meadows, and Katzie through awareness building, community outreach, and marketing efforts
4. Become a leader in literacy initiatives

In addition, four priorities were defined to help the Committee and LOWs focus their attention:

- Build on existing programs and services that are currently underway
- Focus on finding sustainable funding and identify sponsorship opportunities
- Maximize use of various marketing opportunities (print and online) to improve literacy profile
- Evaluate activities for effectiveness and impact

ACTIONS

GUIDING QUESTION #4B

What actions were taken to reach these?

The following achievements moved the CLC towards its goals:

- Learning Room grew as a “hub” of literacy for referral agencies, learners, and volunteers
- Book distribution through Raise a Reader and First Book Canada opened up conversations with partner agencies and resulted in more free books for distribution in the community
- Work groups and sub-committees expanded volunteers and partners became active participants in CLCs collaborative work
- Fundraising, partnering, and in-kind contributions brought in over $55,300
- Newsletter, website, Facebook, and Twitter strengthened online presence
- Bookkeeping system provides LOWs with financial information needed to make informed decisions
- Long-term collaborative processes and partnerships resulting in new programs, resources, and referrals

PARTICIPATING ORGANIZATIONS & PARTNERS

Partners for 2013 included:

- Fraser Valley Regional Library – Maple Ridge and Pitt Meadows, Literacy Outreach (LILI)
- School District 42 (various departments)
- Family Education and Support Centre
- Maple Ridge Pitt Meadows Community Services (various departments)
- Cythera House Transition Society
- Katzie Youth Worker
- Ridge Meadows Education Foundation
- Ministry of Social Development and Social Innovation
- Pathfinder Youth Centre Society
- Haney Farmers Market
- CEED Centre Society
- Fraser Health
- Immigrant Services Society of BC
- Maple Ridge Pitt Meadows Parks and Leisure Services
- Maple Ridge Pitt Meadows Arts Council (ACT)
- Ridge Meadows Education Foundation
- The Maple Ridge Pitt Meadows News
- Friends in Need Food Bank
- Salvation Army Caring Place
- University of the Fraser Valley
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ACTIONS SUPPORTING LITERACY

The CLC is confident that our actions have supported literacy in our

GUIDING QUESTION # 5

What impact have the literacy initiatives had?

IMPACT OF LITERACY WORK

The Personal Stories… [1]

JOHN

John is a recovering addict with a learning challenge and other health issues who lives in transitional housing.

He's looking to take a trades program at BCIT to return to similar work he once did. His memory and health issues make this difficult.

He had tried to upgrade his studies on his own, but found he needed more individual guidance. He would not enroll again withou t knowing he had the support needed to succeed.

He is dedicated and determined. He's working with a tutor to work on ongoing literacy, and grade 10 physics to obtain the prerequisites to reach his workplace goals.

SAM

Sam is a 48-year-old labourer who has struggled his whole life with reading and writing.

He's tried to reach out for help before but has been frustrated with a lack of positive individual help. He has great difficulty spelling all words and is forced to c all his wife numerous times a day for help. He has lost work due to his literacy issues and was shamed into silence.

Since beginning one-to-one, once a week sessions with his tutor three months ago, he's built his own dictionary and is determined to impro ve his workplace literacy. He is beginning to shake his poor self -image and replacing it with pride as he embraces learning .

[1] To ensure that the Learners remain anonymous, the names in these stories have been changed.

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LOOKING FORWARD TO 2014-15

The work conducted by the CLC since 2011 has set a strong foundation for literacy in our community. Learner contacts are up, partners are approaching the CLC, and new ideas for engaging learners in literacy are constantly being assessed. New ideas and opportunities present themselves regularly.

However, as the 2014 fiscal year starts the CLC is faced with a funding crunch that overshadows any new opportunities that may exist. The decrease in funds from Decoda Literacy Solutions (via the Ministry of Education) combined with the CLC's funding reserves running out means that the CLC has to make some hard decisions.

Over the summer of 2014, the CLC will explore various scenario's, in relation to the available budget and existing contract obligations, to determine how to respond to this new reality while achieving 2014 goals.

2014 GOALS & OBJECTIVES

In 2014 the CLC will continue to work toward goals established in previous years including:

1. Identify and increase free and community based services to adult learners through partnerships with service providers.
2. Coordinate and cooperate with service providers to enhance literacy levels and

To: Board of Education

From: Secretary Treasurer
Flavia Coughlan

Re: 2014-2015 BOARD OF EDUCATION

Date: June 11, 2014

ITEM 5

To: Board of Education

From: Secretary Treasurer
Flavia Coughlan

Re: Student Transportation Registration and Fees Administration

Date: June 11, 2014

(Public Board Meeting)

Information

BACKGROUND/RATIONALE:

On April 30, 2014, the Board approved for implementation the budget balancing proposals included in the Preliminary Operating Budget 2014/15. Proposals related to the introduction of transportation fees for students have been approved for implementation.

The attached Procedure 5400.2 Transportation Registration and Fees includes details on how the transportation application process and transportation fees collection process will be managed.

The application form and the transportation fees waiver form are also attached for information.

The transportation registration period for 2014/15 is June 15, 2014 to August 15, 2014.

RECOMMENDATION:

THAT the Board: receive for information Procedure 5400.2 Transportation Registration and Fees.

Attachments

Attachment A

SD 42 PROCEDURE 5400.2 - TRANSPORTATION REGISTRATION AND FEES

GUIDING PRINCIPLES:

1. Student transportation will be made available to students as defined in Policy 5400 – Student Transportation for a fee that at a minimum ensures partial cost recovery of direct costs incurred by the board as a result of providing student transportation.
2. Student transportation will be made available free of charge to eligible students that have been transferred by the Board to a school other than their catchment area school. Where there is no bus service available to the transfer school, depending on the number of students affected, the Board will either consider adding a new bus route or offering transportation assistance funds to parents.
3.

Attachment A

TRANSPORTATION PROCESS FOR 2014/15: . /92 0.518 0.Q10.82f 279824 094524 174Tc 0.0

	Dates
Application Period	June 16, 2014 to August 15, 20

Attachment C

TRANSPORTATION FEE – LOW INCOME WAIVER

Please complete this waiver and forward with the required documentation to the attention of: Transportation Manager, District Education Office, 22225 Brown Ave., Maple Ridge, BC V2X 8N6; fax: 604-463-2514, email: paul_harrison@sd42.ca

ITEM 6

R E C O R D

2013-2014

Pursuant to provisions of 72 (1) of the *School Act*, the following report is a general statement of: (a) matters discussed; and (b) the general nature of decisions resolved at the following meetings from which persons other than Trustees or officers of the Board, or both were excluded:

April 30, 2014

Call to Order	Meeting called to order at 2:15 p.m.
Motion of Exclusion	Approved
Ordering of Agenda	Approved as circulated
Confirmation of Minutes – April 9, 2014	Approved as circulated
Superintendent Decision Item	Approved
Superintendent Information Item	Received for information
Secretary Treasurer Decision Item	Approved
Superintendent Information Item	Received for information
Committee Business	Received for information
Adjournment	Adjourned at 2:57 p.m.