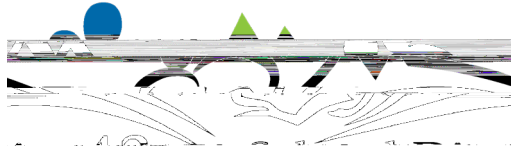


PUBLIC MEETING
OF THE BOARD OF EDUCATION



To: Board of Education

From: Chairperson
Elaine Yamamoto

Re: OPENING PROCEDURES

Date: June 19, 2024
(Public Board Meeting)

Decision

1. TERRITORY ACKNOWLEDGEMENT

We would like to acknowledge the traditional owners of the land on which we are meeting today, the Wurundjeri people of the Kulin Nation. We acknowledge their connection to the land and their ongoing presence in the community. We also acknowledge the contributions of all staff and students who have made this meeting possible.

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MINUTES OF THE
PUBLIC BOARD OF EDUCATION MEETING
Wednesday, May 15, 2024 (6:00 PM)

C. PRESENTATIONS

1. Ridge Meadows College

The Manager, Ridge Meadows College, Will Carne presented on the Ridge Meadows College (RMC) program in the district. RMC's strategic priorities include proud students, high quality talent and connection with the community. New and upcoming programs were shared along with the number of course enrollments and projected enrollments for 2018/19 to 2024/25.

Moved/Seconded

THAT the Board receive the Ridge Meadows College presentation, for information.

Secondary - Trade Program Course Fees	Framing	\$ 900
Secondary - Trade Program Course Fees	Hair Design	\$ 3,665
Secondary - Trade Program Course Fees	Metal Fabrication	\$ 600
Secondary - Trade Program Course Fees	Plumbing	\$ 900
Secondary - International Baccalaureate	Grade 11 Full Diploma Fee	\$ 600
Secondary - International Baccalaureate	Grade 12 Individual Exam Fee	\$ 120
Secondary - International Baccalaureate	Grade 12 Full Diploma Fee	\$ 600

CARRIED

Fees presented in bold font in the table above have changed from the 2023/24 rate whereas other fees remain unchanged from the 2023/24 rate.

3. Secretary Treasurer

a) Eligible School Sites Proposal

The Secretary Treasurer reported that the Eligible School Sites Proposal is a required component of the capital plan submission. The report estimates the number of eligible school sites required for the School District including approximate number, location and cost of school sites proposed to be included in the 2024/25 Capital Plan. The report specifically estimates that one new site in the Silver Valley Area be acquired for a future elementary school.

Moved/Seconded

THAT the Board approve the following eligible school sites proposal:

WHEREAS the Board of Education of School District No. 42 (Maple Ridge – Pitt Meadows) (the “Board”) has consulted with the City of Maple Ridge and the City of Pitt Meadows on these matters;

IT IS RESOLVED THAT:

1. Based on information from local government, the Board estimates there will be approximately 11,775 new development units constructed in the School District over the next 10 years, as presented in Schedule ‘A’;
2. These 11,775 new development units will be home to an estimated 1,934 school age

d) Board Policy Development

i. Policy Review Update

The Secretary Treasurer reported that non -substantive changes were incorporated in the policy reviewed by the Board Policy Development Committee and presented to the Board for approval.

Moved/Seconded

THAT the Board approve the following updated policy:

- x 9500: Suspension and Exclusion of Students from School

CARRIED

- e) Education Advisory
- f) Aboriginal Education Advisory
- g) Accessibility Advisory

G. INFORMATION ITEMS

- 1. Chairperson
- 2. Superintendent of Schools

a) Superintendent's Update

The Superintendent shared that the Board had a recent opportunity to connect with students and staff from the Connex program for secondary school students. The Superintendent further shared a video presentation created by the communication department highlighting the Continuing Education program.

Moved/Seconded

THAT the Board receive the Superintendent's Update, for information.

CARRIED

b) Enhancing Student Learning Feedback Report

Superintendent Downs provided highlights on the feedback report received in February 2024 from the Ministry of Education and Child Care on the District's September 2023 Supporting All Learners: Enhancing Student Learning Report.

Moved/Seconded

THAT the Board receive the Enhancing Student Learning Feedback Report for information.

CARRIED

3. Secretary Treasurer

a) Secretary Treasurer's Update

The Secretary Treasurer provided an update on the Eric Langton Elementary Replacement and Expansion Project explaining that site preparation will begin next week with the necessary security measures in place for students and staff.

Moved/Seconded

THAT the Board receive the Secretary Treasurer's Update, for information.

CARRIED

b) Environmental Sustainability Update & Climate Change Accountability Report

The Manager, Energy and Environmental Sustainability reported that the school district has developed an Environmental Sustainability Plan that outlines energy conservation measures to further reduce emissions from facilities, school district operations and vehicle feet. The goals of the Environmental Sustainability Plan are to reduce greenhouse gas emissions by 22% by 2026 and to improve building efficiency by 20% by 2026. An overview of projects completed in 2023/24 was provided.

The Manager, Energy and Environmental Sustainability further reported that the draft 2023 Climate Change Accountability Report which summarizes the school district's emissions profile, the total offsets to reach net -zero emissions, the actions taken in calendar year 2023 to minimize the District's greenhouse gas emissions, and plans to continue reducing emissions in 2024 and beyond will be, once finalized, submitted to the Climate Action Secretariat and posted to the school district website.

Moved/Seconded

THAT the Board receive the 2023/24 Environmental Sustainability Update and 2023 Climate Change Accountability Report, for information.

CARRIED

4. Board Committees and Advisory Committee Reports

- a) Budget
- b) Finance
- c) Facilities Planning
- d) Board Policy Development

i. Policy Review Update

The Secretary Treasurer reported that the Board Policy Development Committee met, reviewed, and is proposing substantive changes to Policy 4101: General Banking, Policy 4410: Travel Expenses, and Policy 6600: Naming of School District Facilities and summarize Do41412.2d(4)0.51-0.005amoDa

J. QUESTION PERIOD

A question was received and answered on the following topic:

- x GFL contract provision for a presentation to educate students and staff on waste stream programs, as referenced in the Climate Change Accountability Report 2023 Draft.

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To: Board of Education

From: Chairperson
Elaine Yamamoto

ITEM 3

To: Board of Education

From: Chairperson
Elaine Yamamoto

Re: CHAIRPERSON'S UPDATE

Date: June 19 , 202 4
(Public Board Meeting)

Information

RECOMMENDATION:

THAT the Board receive the Chairperson 's Update , for information.

To: Board of Education

From: Secretary Treasurer
Richard Rennie
Director of Facilities
Louie Giroto

Re: FIVE-YEAR CAPITAL PLAN 2025/26

Date: June 19, 2024
(Public Board Meeting)

Decision

BACKGROUND/RATIONALE

The Ministry of Education and Childcare (MECC) 2025/26 Capital Plan Instructions identify that the deadline for 2025/26 Major Capital Plan submission to MECC is June 30, 2024. The MECC is seeking submissions for the following major capital and building envelope programs applicable to SD42:

- x Seismic Miaion

MAJOR CAPITAL PROJECTS

Seismic Mitigation Program (SMP)

The MECC identifies the highest priority projects that should be considered for major capital investment. Critical to this identification is an assessment of current seismic risk.

The seismic risk rating criteria established by Engineers and Geoscientists BC (EGBC) for public schools is as follows:

- x High 1 (H1): Structures at highest risk of widespread damage or structural failure; not repairable after event. Structural and non-structural upgrades are required.
- x High 2 (H2): Structures at high risk of widespread damage or structural failure; likely not repairable after the event. Structural and non-structural upgrades are required.
- x High 3 (H3): Isolated failure to building elements (such as walls) is expected, building likely not repairable after the event. Structural and non-

School Expansion Program (EXP)

EXP projects include new schools, additions to existing schools, and site acquisitions for a new or expanded school to

School Replacement Program (REP)

REP projects include full or partial replacement/renovation schools and must be supported by a recent building condition assessment and engineering reports substantiating that the school building or portion of a school has reached or will shortly reach the end of its expected useful life.

The following major renovation projects are included in the capital plan:

Program	Type	Priority	Facility/Site	Project Description	Estimated Cost
REP	Replacement	1**	Pitt Meadows Secondary	A school replacement of 1,100	\$ 138,533,066
REP	Renovation	1	Pitt Meadows Elementary	Major renovation for school with a high facility condition index (to be combined with SMP project)	\$ 7,231,214
REP	Renovation	1	Mount Crescent Elementary (MRSS Annex)	A school renovation/replacement of 20K/375E.	\$ 68,291,059
Program Total					\$ 214,055,339

** Project has been supported by the MECC for development of a project definition report.

Building Envelope Program (BEP)

The BEP program is available to provide specific funding for remediation of known building envelope issues at schools that were built between the years of 1985 and 2000 that have undergone a Building Envelope Condition Assessment (BECA) by BC Housing and that are on BC Housing's list of eligible schools.

Remediation	1**	Pitt Meadows Elementary	Building envelope remediation	\$ 543,290	BEP	
& 93 project)	\$ 856,680	BEP	Upgrade	1	Alouette Elementary	Building envelope upgrade of 1992 & additions (to be combined with SMP
					\$ 2,042,206	Program Total

** Projects have been supported by the MECC and BC Housing will be contacting the School District regarding the next steps in the project development.

Child Care Program (CC)

Commencing in 2024, the MECC is seeking submissions for child care projects as part of the 2025/26 Capital Plan. Eligible major CC projects include the following:

- x Creation of new child care spaces
- x Conversion/renovation of existing K-12 spaTd(5)-18.5 (0.051 Tw 0 -009 Tw 0.422 0 Td()-2 ()0.5 Td(1)-5.

5780: Information
Technology and
Communication
Systems –
Appropriate Use
(Attachment C)

Updates include:

- x a broadened scope that includes remote access and file backups
- x more explicit outlining of various conditions of use including confidentiality and privacy
- x pr

SD 42 POLICY: 4410

2. Trustees will be reimbursed for travel by automobile outside of the District at the rate of \$0.68/business km. as adjusted from time to time to be equal to the higher of the rate negotiated in either the MRTA or CUPE contract.

a. For eStaff employees provided with a flat rate vehicle allowance for travel within Metro Vancouver, the per kilometer allowance will be limited to will be reimbursed for travel by automobile outside of Metro Vancouver at the rate of \$0.68/business km. as adjusted from time to time to be equal to the higher of the rate negotiated in either the MRTA or CUPE contract.

3.b. For trustees provided with a flat rate vehicle allowance for travel within the school district, the per kilometer allowance will be limited to travel outside of the school district.

4.2. Business kilometres shall be calculated for travel between school district workplaces or for travel to an alternate workplace or for travel to meetings or other events required by the school district. When an employee is required to respond to an after regular business hours emergency situation at a school district site other than their regular place of work, business kilometres shall be calculated between the employee's home and the district site they were called out to. Travel to/from between the employee's home from/to the employees' and regular place of work will not be reimbursed.

10.8. All out of province travel must be approved by the employee's immediate supervisor or in the case of the Superintendent, the Board of Education, prior to the trip.

Hotel Accommodation

11.9. Hotel accommodation must be booked in hotels that offer a government rate wherever feasible. The choice of hotel and room must be safe, economical and in close proximity to where the employee is travelling for business. Exceptions related to unavailability of government rate accommodation require the approval of the immediate supervisor.

12.10. Hotel costs should be billed di

Meals

15.12.

4.5. Users will not engage in any activities harmful to the

Use of social media within the school community must be responsible and professional, ensuring confidentiality, respectful conduct, and compliance with laws and policies including this policy and associated procedures.

AUTHORITY

The authority to develop, communicate and implement procedures related to this policy is delegated to the Superintendent of Schools.

APPROVED: January 29, 2014

~~AMENDED: November 18, 2015~~

REVIEWED: ~~May 2021~~ UPDATED: June 19, 2024

SD 42 POLICY: 6600

NAMING OF SCHOOL DISTRICT FACILITIES

PHILOSOPHY

Th

APPROVED: June 19, 2019

UPDATED: June 19, 2024

ITEM 6

To: Board of Education

From: Superintendent
Teresa Downs

Re: SUPERINTENDENT'S UPDATE

Date: June 19, 2024
(Public Board Meeting)

Information

BACKGROUND:

The Superintendent will provide the Board with a verbal update. The update will include the following topic:

- x Reflections from 100 days

RECOMMENDATION:

THAT the Board receive the Superintendent's Update, for information.

To: Board of Education

From: Superintendent
Teresa Downs

Re: SCHOOL DISTRICT'S FINANCIAL
ALLOCATION TO DPAC

Date: June 19 , 20 24
(Public Board Meeting)

Information

FI

ITEM 8

To: Board of Education

From: Secretary Treasurer
Richard Rennie

Re: SECRETARY TREASURER'S UPDATE

Date: June 19 , 2024
(Public Board Meeting)

Information

RECOMMENDATION:

THAT the Board receive the Secretary Treasurer's

Update, for information.

7. Use of District Identity: ~~1.6~~—Any reference to or use of the school district’s name, logo, motto, slogan, mission statement or reputation must be approved by the Superintendent ~~and~~ the Secretary Treasurer or their Designate.
8. Quality Standards: ~~1.7~~—All sponsored products, materials and services must meet specifications and standards used by the ~~S~~School ~~D~~istrict ~~in the~~for similar purchases ~~of similar goods and services~~.

APPROVED : January 24, 2018

UPDATEDREVIEWED : June 202 MayJune 19, 20241

~~based and maintain accurate~~ financial records ~~are maintained in accordance with~~
~~applicable as per~~ legislation, Board policy and procedures.

4. Audits: All ~~school based~~ financial transactions and statements for School Generated Funds
are subject to audit ~~as provided for~~ under in accordance with the School Act and the
~~provisions of~~ Board procedure s Policy.

DEFINITION

School Generated Funds – Funds collected by the school's student body and/or employees
to be administered by the school principal to fund activities that directly benefit the students
in the school7ne6e9thschods

DISPOSAL OF SURPLUS ASSETS

Philosophy PHILOSOPHY

The Board of Education (“Board”) ~~believes is committed to managing its assets responsibly.~~
Surplus ~~that~~ assets that are surplus to the needs of no longer needed by the sSchool dDistrict should
~~are to~~ be disposed of in a manner that is fair and beneficial to the school district at fair market value.

Authority AUTHORITY

The Board authorizes the Secretary Treasurer to develop ~~and~~ implement and oversee all
procedures required for the disposal of surplus assets, and to determine the appropriate method
for disposal of such assets.

Guiding Principles GUIDING PRINCIPLES

Best Interests of the District:

1. ~~It is the general intent of the Board to~~ The disposal of surplus assets should serve in a
manner that is in the best interest s of the school district.

2. Fair Market Value: Surplus Assets that are surplus to the needs of the sSchool dDistrict are
to be disposed of at fair market value .

Method of Disposal: ~~under the direction of tT~~ he Secretary Treasurer or Designate shall who
will determine s the appropriate method for disposal of such assets.

2.3. When planning for the disposal of surplus assets the Secretary Treasurer or Designate shall
consider s:

- x In cases of replacement, surplus assets may be as25 ()a (b0.0ms24 0.66 re d2 0.6 5.6 (.78 5.22.18 04 (i)-4.7 (sp)-(i)-4.

DefinitionsDEFINITIONS

Assets – items with an initial cost over \$1,000 in the following categories: computer hardware, servers, photocopiers, related peripherals, vehicles, office furniture and equipment, classroom furniture and equipment, and shop equipment .

Medium with information capacity – Material ~~on which data are or may be recorded such as~~ capable of storing data, such as paper, ~~punched cards,~~ magnetic tape s, hard drives, thumb drives, hand -held devices, magnetic disks, optical disks, etc.

APPROVED: March 10, 2021

UPDATED: ~~May~~ June 19, 2024

To: Board of Education

From: Trustee
Mike Murray

Re:

Making Progress toward Sustainable Schools – Next Steps

Recommendations on Capital Funding and Research

- Lifecycle / Deferred Maintenance
- Climate Change
- Student Population Growth
- School Area Standards
- General

BCSTA Capital Working Group – May 2024

BCSTA Capital Working Group

- Chantelle Desrosiers SD23 (Central Okanagan)
- Gurveen Dhaliwal SD40 (New Westminster)
- Nicole Duncan SD61 (Greater Victoria)
- Mal Gill, BC School Superintendent's Association
- Bob Holmes, BCSTA Board of Directors, Trustee SD36 (Surrey)
- Doug McPhee, SD 5 (Southeast Kootenay)
- Mike Murray, SD 42 (Maple Ridge and Pitt Meadows), CWG Chair
- Mark Regier BCSTA Director of Communities
- Ray Velestouk BC Association of School Business Officials
- Allison Watson BCSTA Board of Directors, SD 62 (Sooke)

- With thanks to MECC Staff, Chris Brown (ADM) and Damien Crowell Exec. Dir. Capital Division) as well as UBC Engineering students Christopher Wong and Rebecca Yuen

A Shared Vision

Endorsed by:

- BCSTA Board of Directors
- BCSTA Rural and Remote Working Group
- BCSTA Climate Change Working Group
- BC Association of School Business Officials
- BC School Superintendents Association

“This report is a thorough document that provides valuable insights into capital planning and funding for schools in British Columbia. The report covers a wide range of relevant topics.....The recommendations provided in the report are thoughtful and measured and are focused on improving the learning conditions for students in BC's public schools. BCASBO supports the recommendations and looks forward to continuing to help advance the work in these important areas.”
Arday Velestuk,
President

BCSTA Capital Working Group – Terms of Reference

- Review past resolutions from BCSTA AGMs
- Revisit recommendations from the 2020 Capital Working Group B12 (f)1

Capital Working Group Approach

- Identify progress since 2020
- Identify gaps in funding between what is currently available (in the 2024/2025 budget) and what the sector has identified is needed

School Lifecycle /Deferred Maintenance

Recommendations

- Increase AFG and SEP each year 3% for new buildings, a further 3% for inflation and 15% for gradual catch up
- \$179M in 2024/2025 and \$218M in 2025/2026 for AFG
- \$85M in %

Climate Change

Recommendations (cont'd.)

- Carbon offset purchases be directed to the CNCP
- Funding for cooling be made available for schools not incorporating heat pumps
- New Schools be constructed to net zero standards
- A fund be created for climate adaptation strategies to preserve infrastructure and provide healthy learning conditions in the face of extreme weather events

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Student population growth

- Funding for new schools, additions and land acquisition increased from \$195M in 2023 to \$566M in 2024/25 and similar amounts over the next two years
- 1,741 “temporary” portables currently used for instruction. Some portables were added when classes and composition settled in 2017 with no plan to replace them with permanent schools
- Five year capital plans submitted June 2023 by the 25 largest districts total \$7.5B or \$1.5B/yr for new schools, additions and land acquisition. \$1.7B for land acquisition alone

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Student population growth

Recommendations

- Ensure capital program funding for new schools and additions matches projected growth and allows for the replacement of portables over time
- Implement recommendations from the 2020 BCSTA Article School Site Acquisition – Issues and Solutions (to increase school site acquisition charges or replace with Development Cost Charges)
- In the long term, once the cost of acquisition is 100% covered by development, redirect funding allocated in the provincial budget for land acquisition to new schools and additions or deferred maintenance
- Pursue dialogue between BCSTA, UBCM and Ministry of Municipal Affairs addressing the impacts of growth and development on the school system

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Student population growth

Recommendations (cont'd.)

- Continue the recently introduced off cycle approach to fund urgent land acquisitions and pre fabricated classrooms
- Monitor the use of prefabricated classrooms to confirm cost efficiency, timeliness and effectiveness over time
- Provide funding for portables where capital funding for new schools and additions is not available (so districts don't have to cover the cost from very limited reserves)

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Student Population Growth

Recommendations (cont'd)

- Provide funding for project definition reports up front.
- Work with the BC Public Sector Employers Association to ensure all districts can use a flexible school day to increase capacity at schools.

15

School Area Standards

- One district identified a new school was 30% smaller despite accommodating a similar student population
- Modern schools have many new requirements for:
 - o more robust food security programs
 - o strong start and child care (all levels)
 - o integrated Child and Youth Teams
 - o calming spaces
 - o more small spaces to address diverse needs
 - o dedicated safe space for indigenous learners
 - o space for specialized staff and programs
- Neighbourhood Learning Centre allocations are being fully utilized without accommodating all of these needs.

16

School Area Standards

Recommendations

- BCSTA to complete a review of school area standards involving education partners
- BCSTA to request MECC staff review of recommendations

17

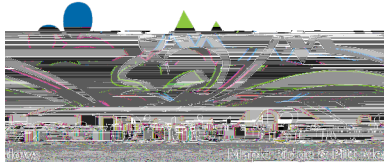
General

Recommendation

- That MECC form a technical advisory committee with facility managers and other district staff to:
 - o Monitor progress on all aspects of capital programs and funding
 - o Make further recommendations to MECC on strategies to address growth, climate change, deferred maintenance and school area standards.
 - o Provide advice on proposed policies

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Conclusion



row ... Learning Today, Leading Tomorrow

RECORD

Pursuant to provisions of 72 (1) of the School Act , the following report is a general statement of: (a) matters discussed ; and (b) the general nature of decisions resolved at the following meetings from which persons other than T